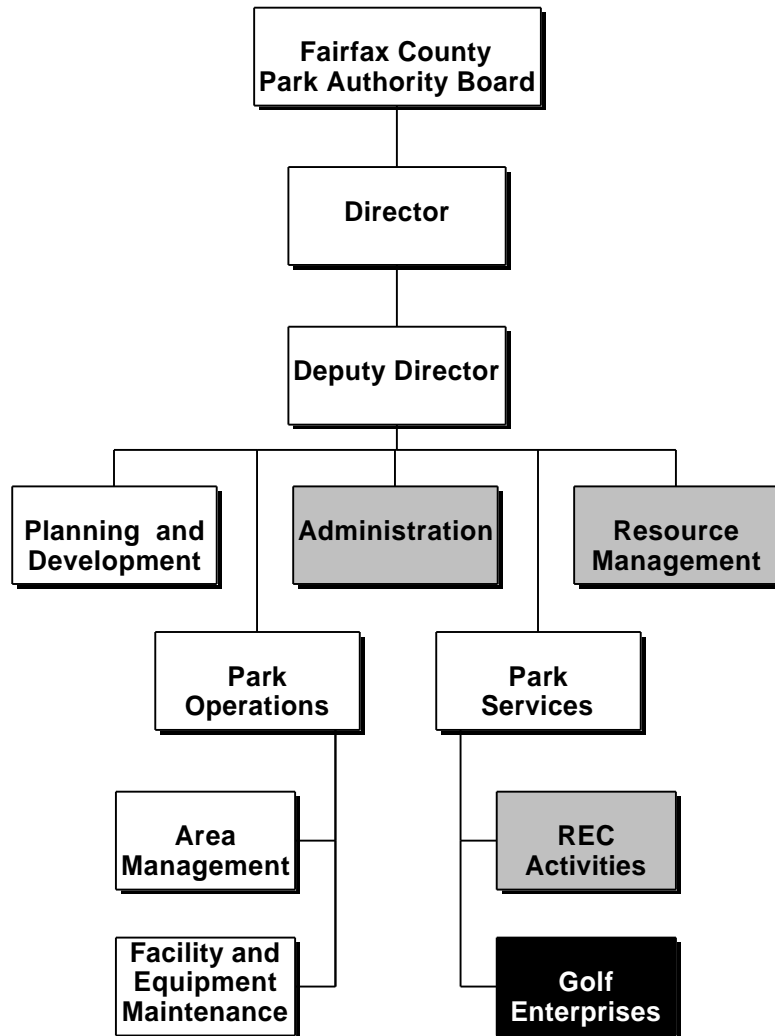


FUND 170 PARK REVENUE FUND



Denotes Cost Centers that are included in both the General Fund and Fund 170, Park Revenue Fund.



Denotes Cost Center that is only in Fund 170, Park Revenue Fund.

FUND 170

PARK REVENUE FUND

Agency Position Summary

Fund 001:	391	Regular Positions (6 T)	/	388.5	Regular Staff Years (6 T)
Fund 001:	<u>1</u>	State Co-op Position		<u>1.0</u>	State Co-op Staff Year
Total Fund 001:	392	Positions (6 T)	/	389.5	Staff Years (6 T)
Fund 170:	<u>198</u>	Trust Fund Supported (2)	/	<u>197.75</u>	Trust Fund Staff Years (2.0)
	590	Total Positions (2)	/	587.25	Total Staff Years (2.0)

Position Detail Information

GENERAL FUND

PLANNING AND DEVELOPMENT

1 Park Division Director
 2 Planners IV
 1 Planner III
 2 Planners II
 1 Sr. Right-Of-Way Agent
 1 Engineering Technician III
 1 Engineering Technician I
 1 Engineer IV
 1 Engineer III
 9 Engineers II
 1 Senior Survey
 Analyst/Coordinator
 1 Survey Instrument Tech.
 1 Survey Party
 Chief Analyst
 1 Geog Info Spatial Analyst I
 1 Management Analyst III
 1 Administrative Assistant
 1 Clerical Specialist
 1 Landscape Architect III
 2 Landscape Architects II
 1 Secretary II
 31 Positions
 31.0 Staff Years

PARK OPERATIONS AREA MANAGEMENT

1 Park Division Director
 1 Park Mgmt. Specialist I
 9 Park Specialists III
 1 Clerk II
 1 Park Specialist II
 16 Park Specialists I
 4 Heavy Equip. Operators
 16 Motor Equip. Operators
 3 Truck Drivers
 1 Horticulture Technician

1 Turfgrass Specialist
 3 Pest Controllers I
 2 Tree Trimmers II
 2 Tree Trimmers I
 7 Labor Crew Chiefs
 27 Laborers III
 24 Laborers II
 17 Laborers I
 2 Senior Utility Workers
 4 Utility Workers
 1 Management Analyst II
 1 Management Analyst I
 1 Secretary II
 145 Positions
 145.0 Staff Years

PARK OPERATIONS FACILITY AND EQUIPMENT MAINTENANCE

1 Supvr. Facility Support
 1 Assistant Supervisor
 Facility Support
 1 Sr. Mech. Sys. Supvr.
 2 Sr. Motor Mech. Supvrs.
 2 Auto Mechanics II
 1 Auto Mechanic I
 3 Carpenters II
 3 Carpenters I
 2 Electricians II
 2 Electricians I
 1 Painter II
 2 Painters I
 2 Plumbers II
 1 Plumber I
 1 Welder II
 1 Equipment Repairer
 3 Maint. Trade Helpers II
 4 Maint. Trade Helpers I
 1 Maintenance Worker
 1 Property Auditor
 1 Clerical Specialist
 1 Supply Clerk
 1 Garage Service Worker
 38 Positions
 38.0 Staff Years

OFFICE OF ADMINISTRATION

1 Director
 1 Deputy Director
 2 Park Division Directors
 1 Fiscal Administrator
 1 Budget Analyst I
 4 Administrative Aides
 1 Administrative Assistant
 2 Management Analysts III
 2 Management Analysts I
 1 Accountant III
 3 Accountants II
 2 Accountants I
 2 Accounting Technicians
 6 Account Clerks II
 1 Materials Requirement Specialist
 1 Resource Development/
 Training Manager
 1 Buyer II
 2 Buyers I
 3 Assistant Buyers
 1 Secretary III
 2 Secretaries II
 1 Internet/Intranet Arch. II
 1 Info. Tech. Program Mgr. I
 1 Network/Tele. Analyst III
 1 Network/Tele. Analyst II
 1 Network/Tele. Analyst I
 1 Information Officer III
 2 Public Information Clerks
 48 Positions
 48.0 Staff Years

FUND 170

PARK REVENUE FUND

RESOURCE MANAGEMENT

1	Park Division Director	1	Clerk Typist II (1 T)*
1	Utility Worker	1	Clerical Specialist (1 T)*
2	Historians III	1	Utility Worker
3	Heritage Resource Specialists III	36	Positions (6 T)
1	Heritage Resource Specialist II	36.0	Staff Years (6 T)
2	Heritage Resource Specialists I		
1	Restoration Specialist		
4	Assistant Historians		
4	Park Specialists I		
3	Park Management Specialists I		
2	Horticultural Technicians		
9	Naturalists III		
3	Naturalists II		
4	Naturalists I		
1	Secretary II		
2	Secretaries I		
4	Clerical Specialists		
4	Historians II		
6	Recreation Assistants		
1	Planner III		
1	Asst. Park Specialist		
1	Extension Agent S/C		
7	Facility Attendants II		
10	Facility Attendants I, 6 PT		
2	Night Guards		
1	Laborer III		
1	Carpenter II		
1	Carpenter I		
4	Laborers II		
1	Volunteer Svces Coordinator I		
4	Groundskeeper Specialists		
1	Maint. Trade Helper I		
2	Custodians II		
94	Positions		
91.50	Staff Years		

REC ACTIVITIES

1	Park Division Director	1	Clerk Typist II (1 T)*
1	Park Mgmt. Specialist II	1	Clerical Specialist (1 T)*
1	Park Mgmt. Specialist I (1 T)*	1	Utility Worker
1	Park Specialist IV	36	Positions (6 T)
2	Park Specialists III	36.0	Staff Years (6 T)
3	Park Specialists I		
3	Asst. Park Specialists		
3	Recreation Specialists IV (2 T)*		
1	Volunteer Svcs. Coord. II		
4	Facility Attendants II		
1	Facility Attendant I (1 T)*		
1	Secretary II		
1	Secretary I		
1	Management Analyst II		
3	Night Guards		
1	Labor Crew Chief		
1	Laborer III		
3	Laborers II		
1	Laborer I		

FUND 170, PARK REVENUE FUND

OFFICE OF ADMINISTRATION

1	Network Telecom Analyst II
2	Network Telecom Analysts I
2	Engineers III
2	Engineers II
1	Sr. Right-of-Way Agent
8	Positions
8.0	Staff Years

RESOURCE MANAGEMENT

1	Historian II
3	Facility Attendants II, 1 PT (1)
1	Assistant Historian
1	Park Specialist III
1	Park Specialist I
1	Clerical Specialist
1	Custodian II
9	Positions (1)
8.75	Staff Years (1.0)

PARK SERVICES REC ACTIVITIES

1	Park Management Specialist I
5	Park Specialists IV
4	Park Specialists III
4	Park Specialists II
8	Park Specialists I
21	Asst. Park Specialists
1	Recreation Division Supervisor I
4	Recreation Specialists II
5	Recreation Specialists I
16	Recreation Assistants
1	Management Analyst III
2	Management Analysts II
1	Information Officer II
6	Facility Attendants II
12	Facility Attendants I
10	Clerical Specialists (1)
7	Preventative Maintenance Specialists
2	Custodians II
3	Custodians I
1	Assistant Producer
1	Business Analyst II
1	Graphic Artist III
1	Publication Assistant
1	Photographic Specialist
118	Positions (1)
118.0	Staff Years (1.0)

PARK SERVICES GOLF ENTERPRISES

2	Park Specialists IV
1	Park Management Spec. II
3	Park Specialists III
6	Park Specialists I
6	Asst. Park Specialists
1	Facility Attendant II
6	Facility Attendants I
3	Laborers III
7	Laborers II
5	Laborers I
6	Sr. Utility Workers
6	Utility Workers
1	Labor Crew Chief
2	Golf Course Supts. III
1	Golf Course Supt. II
3	Golf Course Supts. I
2	Motor Equip. Operators
1	Automotive Mech. I
1	Irrigation Specialist
63	Positions
63.0	Staff Years

S/C	Denotes State Co-Op Positions
PT	Denotes Part-Time Positions
()	Denotes New Positions
T	Denotes Transfer

*As part of the transfer of the Leisure Enterprise Cost Center and the Employee Fitness Center from the Department of Community and Recreation Services to the Fairfax County Park Authority (FPCA), these positions are transferred to provide operational and managerial support within FPCA.

FUND 170 PARK REVENUE FUND

Agency Mission

To set aside public spaces for, and assist citizens in, the protection and enhancement of environmental values, diversity of natural habitats, and cultural heritage; to guarantee that these resources will be available to both present and future generations; to increase and sustain quality facilities and services that offer citizens opportunities for recreation, improvement of their physical and mental well-being, and enhancement of their quality of life.

Agency Summary					
Category	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan	FY 2002 Adopted Budget Plan
Authorized Positions/Staff Years					
Regular	189/ 188.75	196/ 195.75	196/ 195.75	198/ 197.75	198/ 197.75
Expenditures:					
Personnel Services	\$12,807,206	\$14,261,313	\$13,961,313	\$15,104,843	\$15,259,670
Operating Expenses	7,412,343	7,630,219	7,920,219	8,032,702	8,032,702
Recovered Costs	(256,213)	(354,207)	(354,207)	(377,906)	(381,685)
Capital Equipment	724,001	1,027,950	1,037,950	924,300	924,300
Bond Costs	1,158,499	1,155,496	1,155,496	1,156,296	1,156,296
Total Expenditures	\$21,845,836	\$23,720,771	\$23,720,771	\$24,840,235	\$24,991,283

Summary by Cost Center					
Category	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan	FY 2002 Adopted Budget Plan
Administration	\$2,003,454	\$2,308,305	\$2,193,857	\$2,207,243	\$2,214,723
Golf Enterprises	5,708,466	6,002,976	6,442,049	6,287,245	6,324,076
REC Activities	13,444,666	14,603,524	14,278,899	15,460,541	15,561,463
Resource Management	689,250	805,966	805,966	885,206	891,021
Total Expenditures	\$21,845,836	\$23,720,771	\$23,720,771	\$24,840,235	\$24,991,283

Board of Supervisors' Adjustments

The following funding adjustments reflect all changes to the FY 2002 Advertised Budget Plan, as approved by the Board of Supervisors on April 30, 2001:

- The 1.0 percent cost-of-living adjustment approved by the Board of Supervisors, and previously held in reserve, has been spread to County agencies and funds. This action results in an increase of \$151,048 to the Park Revenue Fund. This amount consists of an increase of \$154,827 in Personnel Services and an increase of \$3,779 in Recovered Costs.
- A net decrease of \$131,145 to update revenue projections for FY 2002. This decrease is necessary to more accurately reflect FY 2002 revenue projections for Park Authority operations.

FUND 170 PARK REVENUE FUND

The following funding adjustments reflect all approved changes to the FY 2001 Revised Budget Plan from January 1, 2001 through April 23, 2001. Included are all adjustments made as part of the FY 2001 Third Quarter Review:

- The Board of Supervisors made no adjustments to this fund.
-

County Executive Proposed FY 2002 Advertised Budget Plan

Purpose

The Park Authority Park Revenue Fund is primarily supported from fees and charges generated at Park Authority facilities. The Park Authority's State enabling legislation indicates that revenues must be spent exclusively for park purposes. Based on the Board of Supervisors' direction to establish fees and charges for special purpose facilities, the Park Authority Board has approved a fee structure which allows its operations to be funded by users rather than from tax dollars. The Park Revenue Fund is responsible for the operation of the agency's revenue-supported facilities, which include golf courses, recreation centers, lake parks, nature centers, and historic sites.

There are 32 revenue-generating facilities under the management of the Park Authority:

Recreational Parks	Recreation Centers	Golf Courses	Resource Management Sites
Lake Accotink	Providence	Twin Lakes	Sully Plantation
Lake Fairfax	Lee District	Burke	Colvin Run Mill
Burke Lake	Wakefield	Jefferson	Cabell's Mill
	Mount Vernon	Greendale	Dranesville Tavern
	Oak Marr	Pinecrest	Stoneybrooke
	South Run	Oak Marr	Wakefield Chapel
	Spring Hill		Great Falls Grange
	George Washington		Clark House
			Riverbend
			Green Spring Gardens Park
			Frying Pan Park
			Huntley Meadows
			Hidden Pond
			Ellanor C. Lawrence
			Hidden Oaks

FUND 170

PARK REVENUE FUND

Key Accomplishments

- ◆ Celebrated the Park Authority's 50th anniversary.
- ◆ In recent years, opened the Water Mine at Lake Fairfax Park, an 18-hole golf course at Twin Lakes, a nine-hole, par-three golf course and miniature golf at Oak Marr Park, Pleasant Valley Golfer's Club at Richard Jones Park, and a miniature golf facility at Jefferson Golf Course.
- ◆ Opened new picnic pavilions at Burke Lake Park, Lake Fairfax Park, and Lake Accotink Park.
- ◆ Consolidated Park Authority and Department of Community and Recreational Services' class registration process using ParkNet, the Park Authority's comprehensive business information system.
- ◆ Expanded fitness facilities at recreation centers, including equipment replacement, area expansion, and the provision of private training and weight room attendants.
- ◆ Expanded the centralized summer camp program to 17 locations.
- ◆ Replaced four playgrounds at Burke Lake Park.
- ◆ Opened a country store at Frying Pan Park.
- ◆ Developed a Park Web Site which provides extensive information on all Park functions.

FY 2002 Initiatives

- ◆ Convert one Limited Term position to 1/1.0 SYE Clerical Specialist to manage the expansion of the centralized reservation system and create 1/1.0 SYE Facilities Attendant position to develop new and expanded fee-based programs for citizen groups.
- ◆ Compensate Park Authority Board members at a rate of \$150 per member per month, effective July 1, 2001. This compensation plan is consistent with other Boards, Authorities, and Commissions with fiduciary responsibilities.
- ◆ Complete development of a strategic plan to provide direction for the next five years.
- ◆ Continue the design and development of the West County Recreation Center to meet the FY 2004 completion schedule.
- ◆ Complete core renovations at Lake Accotink Park.
- ◆ Expand the class registration options to include Internet registration.
- ◆ Complete the installation of the Fitness Network System (Fitlinxx) at all recreation centers.
- ◆ Expand the Water Mine facility at Lake Fairfax.
- ◆ Open Ash Grove Historic Site to public visitation and rental.
- ◆ Develop a plan for the renovation of South Run Field House.
- ◆ Develop a miniature golf facility at Burke Lake Park.

FUND 170

PARK REVENUE FUND

Performance Measurement Results

In keeping with its mission statement, the Park Authority has provided multiple recreation opportunities for the citizens of Fairfax County. The number of golf rounds played in FY 2000 surpassed the previous year by 18,319, or 5.2 percent. In addition, the number of classes offered in FY 2000 greatly surpassed the previous year by 321, or 51.7 percent. The Park Authority continued to maintain a minimum cost recovery ratio of 100 percent in the area of Recreation Activities. Store sales increased \$27,414, or 21.5 percent, over the FY 1999 level. In FY 2002, the Park Authority will continue to improve in the areas of timelines of purchase order requests, invoice pay-outs, and help desk calls while improving golf course standards and working to increase per capita visitation to Park facilities to two visits per year.

Funding Adjustments

The following funding adjustments from the FY 2001 Revised Budget Plan are necessary to support the FY 2002 program:

- ◆ An increase of \$430,202 in Personnel Services primarily associated with salary adjustments necessary to support the County's compensation program.
- ◆ An increase of \$333,171 in Exempt Limited Term salaries primarily associated with seasonal staff required to operate and maintain Twin Lakes Golf Course as well as REC Centers and parks throughout the County.
- ◆ An increase of \$80,157 in Personnel Services to support 1/1.0 SYE Clerical Specialist position to consolidate reservation services for picnics, amphitheaters, shelters, and related facilities into a centralized program and 1/1.0 SYE Facility Attendant II position to develop and direct new and expanded fee-based programs for the increasing number of programs at Frying Pan Park.
- ◆ An increase of \$402,483 in Operating Expenses primarily due to increased contracting services, supplies, maintenance, and equipment.
- ◆ An increase of \$23,699 in Recovered Costs based on projected salary and operating expense requirements.
- ◆ Funding in the amount of \$924,300 is included for Capital Equipment. Of this amount, \$17,000 is included for personal computers and computer accessories, \$10,000 is included for a walk-in freezer, and \$897,300 is for special service equipment including trailers, mowers, tractors, spray tanks, and an automated computer system that guides customers through a proper exercise technique and records and tracks progress.
- ◆ Funding in the amount of \$1,156,296 is included for debt service, including \$330,000 for principal, \$823,796 for interest, and \$2,500 for fiscal agent fees.

Revenue adjustments required to support the FY 2002 program include:

- ◆ Revenues are projected to increase by \$1,488,297 over the *FY 2001 Revised Budget Plan*. The increase is primarily due to an increase of \$1,324,955 for Recreation Centers and Lake Parks and \$339,342 for special events, programs facility rental, and store sales at historic sites and nature centers. This increase is offset by projected revenue decreases of \$176,000 in Administration and Golf Enterprises.

FUND 170 PARK REVENUE FUND

The following funding adjustments reflect all approved changes in the FY 2001 Revised Budget Plan since passage of the FY 2001 Adopted Budget Plan. Included are all adjustments made as part of the FY 2000 Carryover Review and all other approved changes through December 31, 2000:

- ◆ As part of the FY 2000 Carryover Review, the Board of Supervisors approved no change to expenditures; however, an amount of \$1,450,000 was transferred to Fund 371, Park Capital Improvement Fund, to support capital projects.



Administration

Goal

To implement Park Authority Board policies and provide high quality administrative and business support to all levels of the Park Authority in order to assist Division management in achieving Park Authority mission-related objectives.

Cost Center Summary					
Category	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan	FY 2002 Adopted Budget Plan
Authorized Positions/Staff Years					
Regular	8/ 8	8/ 8	8/ 8	8/ 8	8/ 8
Total Expenditures	\$2,003,454	\$2,308,305	\$2,193,857	\$2,207,243	\$2,214,723

Objectives

- ◆ To process 98 percent of small purchase order requests within four days of receipt toward a target of 100 percent.
- ◆ To increase the percentage of Help Desk calls resolved within prescribed time standards by 10 percentage points, from 80 percent to 90 percent, toward a target of 95 percent.
- ◆ To reduce the number of supplemental checks from 0.3 percent to 0.2 percent of total time sheets toward a target of 0.1 percent.
- ◆ To pay 96 percent of invoices within 30 days of receipt toward a goal of 98 percent, in order to ensure timely payment to vendors.

Performance Indicators

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 1998 Actual	FY 1999 Actual	FY 2000 Estimate / Actual	FY 2001	FY 2002
Output:					
Small purchase order requests issued	1,881	1,938	1,996 / 1,360	1,450	1,500
Help Desk calls processed	3,856	5,142	5,656 / 4,500	4,874	5,849
Time sheets processed	NA	34,190	34,320 / 35,443	35,500	35,500
Invoices paid	NA	13,835	13,200 / 13,420	13,000	13,000

FUND 170 PARK REVENUE FUND

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 1998 Actual	FY 1999 Actual	FY 2000 Estimate / Actual	FY 2001	FY 2002
Efficiency:					
Cost per small purchase request processed	\$20.35	\$22.70	\$21.51 / \$24.44	\$26.18	\$26.70
Cost per Help Desk call processed ¹	\$11.30	\$12.43	\$12.91 / \$14.81	\$17.47	\$16.99
Cost per time sheet processed	NA	\$3.52	\$3.53 / \$3.42	\$4.08	\$4.34
Cost per invoice paid	NA	\$8.41	\$8.12 / \$7.95	\$7.99	\$8.22
Service Quality:					
Average days to issue purchase order ²	NA	4.2	4.0 / 6.0	4.0	4.0
Calls resolved within time frame standards ³	3,275	4,370	4,988 / 3,150	3,900	5,264
Average days to process supplemental checks	NA	NA	4 / 2	2	2
Percent of invoices with vendor inquiries	NA	1.9%	1.6% / 1.9%	1.9%	1.6%
Outcome:					
Percent of small purchase orders issued within 4 days	NA	95%	95% / 50%	98%	98%
Percent of calls resolved in time frame standard	84.9%	85.0%	85.2% / 70.0%	80.0%	90.0%
Percent of supplemental checks to time sheets	NA	0.4%	0.5% / 0.4%	0.3%	0.2%
Percent of invoices paid within 30 days	NA	95.0%	96.0% / 93.8%	95.0%	96.0%

¹ Countywide salary adjustment was made for the Information Technology career fields in FY 2000, reflecting an increase in cost per Help Desk call processed.

² Decrease in FY 2001 due to vacant positions.

³ In FY 2000, staff turnover was higher than anticipated.



Golf Enterprises

Goal

To operate and maintain quality golf facilities, programs, and services for the use and enjoyment of Fairfax County citizens and visitors; plan for future golf needs Countywide; and provide opportunities and programs that enhance the growth of the sport as a life-long leisure activity.

Cost Center Summary					
Category	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan	FY 2002 Adopted Budget Plan
Authorized Positions/Staff Years					
Regular	62/ 62	62/ 62	63/ 63	63/ 63	63/ 63
Total Expenditures	\$5,708,466	\$6,002,976	\$6,442,049	\$6,287,245	\$6,324,076

FUND 170

PARK REVENUE FUND

Objectives

- ◆ To increase the number of golf rounds played by 2.63 percent, from 380,000 to 390,000, while raising the golfer satisfaction rating from 7.50 to 7.60.
- ◆ To increase the number of classes offered by 5.3 percent, from 950 to 1,000, while maintaining golfer satisfaction with classes at 90.0 percent.
- ◆ To maintain golf courses to established standards while raising the target course condition rating from 7.1 toward a target of 7.2.

Performance Indicators

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 1998 Actual	FY 1999 Actual	FY 2000 Estimate/Actual	FY 2001	FY 2002
Output:					
Rounds played	301,059	355,172	355,000 / 373,491	380,000	390,000
Classes provided	504	621	701 / 942	950	1,000
Sites maintained/operated	6	6	6 / 6	6	6
Efficiency:					
Operational cost per round	\$8.80	\$8.53	\$8.19 / \$8.55	\$9.22	\$9.21
Cost per class registrant	NA	\$9.74	NA / \$8.38	\$8.38	\$8.38
Maintenance cost per site	\$333,000	\$419,813	\$400,000 / \$419,490	\$420,000	\$430,000
Service Quality¹:					
Overall golfer satisfaction	NA	7.42	7.42 / NA	7.50	7.60
Percent of golfers satisfied with classes	NA	NA	80% / NA	90%	90%
Course condition rating	NA	6.96	6.96 / NA	7.10	7.20
Outcome:					
Increase in rounds played	(3.88%)	17.97%	(0.05%) / 5.16%	1.74%	2.63%
Increase in classes held	15.6%	23.2%	12.9% / 51.7%	0.8%	5.3%
Percentage increase in course condition rating ¹	NA	NA	0.0% / NA	NA	1.4%

¹ Based on Golfer Satisfaction Survey (Rating 1 – 9) conducted in 1999. Surveys are conducted every two years; therefore, no data is available for FY 2000.

FUND 170 PARK REVENUE FUND



REC Activities

Goal

To provide financially self-sufficient recreational facilities and services that meet the expectations of the citizens of Fairfax County in order to enhance their quality of life by providing opportunities to develop lifetime leisure pursuits.

Cost Center Summary					
Category	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan	FY 2002 Adopted Budget Plan
Authorized Positions/Staff Years					
Regular	111/ 111	118/ 118	117/ 117	118/ 118	118/ 118
Total Expenditures	\$13,444,666	\$14,603,524	\$14,278,899	\$15,460,541	\$15,561,463

Objectives

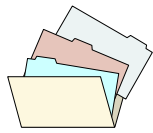
- ♦ To maintain a minimum cost recovery ratio for Park Services of 95 percent, toward a target of 110 percent.
- ♦ To increase the per capita visitation to division facilities and services from 1.81 to 1.84 visits per capita, with a target of 2.00 visits per capita.

Performance Indicators

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 1998 Actual	FY 1999 Actual	FY 2000 Estimate/Actual	FY 2001	FY 2002
Output:					
Visitors	1,751,146	1,734,721	1,786,763 / 1,778,351	1,840,366	1,895,577
Revenue collected	\$12,628,372	\$13,065,226	\$13,597,650 / \$13,887,015	\$13,770,900	\$15,095,655
Cost funded to operate facilities	\$11,480,256	\$12,515,450	\$13,103,119 / \$13,444,667	\$14,603,524	\$15,374,695
Efficiency:					
Revenue per participant	\$7.21	\$7.53	\$7.61 / \$7.81	\$7.48	\$7.96
Cost per participant	\$6.55	\$7.21	\$7.33 / \$7.56	\$7.94	\$8.11
Service Quality:					
Percent of visitors satisfied ¹	65.6%	NA	NA / NA	70.0%	NA
Outcome:					
Percent of costs recovered	110.75%	104.39%	103.77% / 103.31%	94.21%	98.15%
Visitation per capita	1.85	1.84	1.84 / 1.78	1.81	1.84

¹ The next survey will be conducted in FY 2001; therefore, no data exists for FY 1999 and FY 2000.

FUND 170 PARK REVENUE FUND



Resource Management

Goal

To maintain and expand the availability of division services, programs, publications, and facilities for citizens of Fairfax County and visitors of our parks in order to provide opportunities for education and appreciation of their natural and cultural heritage.

Cost Center Summary					
Category	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan	FY 2002 Adopted Budget Plan
Authorized Positions/Staff Years					
Regular	8/ 7.75	8/ 7.75	8/ 7.75	9/ 8.75	9/ 8.75
Total Expenditures	\$689,250	\$805,966	\$805,966	\$885,206	\$891,021

Objectives

- ◆ To increase the number of private, civic, and corporate rentals by 4.4 percent, from 614 to 641, toward a target of 900, while maintaining a 90.0 percent excellent rating on customer satisfaction surveys.
- ◆ To increase gross store sales by 4.2 percent, from \$184,900 to a target of \$192,619, while maintaining a rate of return on inventory of over 50.0 percent.

Performance Indicators

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 1998 Actual	FY 1999 Actual	FY 2000 Estimate/Actual	FY 2001	FY 20021
Output:					
Rentals provided	633	646	671 / 566	614	641
Revenue from rentals	\$206,183	\$231,163	\$255,950 / \$229,198	\$280,450	\$298,862
Revenue from store sales	\$90,363	\$127,665	\$134,350 / \$155,079	\$184,900	\$192,619
Efficiency:					
Operational costs per rental	\$293.00	\$348.00	\$345.00 / \$345.25	\$440.26	\$485.01
Rental revenue per staff hours	\$20.72	\$21.58	\$20.76 / \$20.76	\$20.87	\$19.26
Sales per hours of operation	5.83	7.10	7.47 / 7.47	7.56	7.88
Service Quality:					
Customer service rating	94.64%	95.30%	90.00% / 95.50%	90.00%	92.00%
Sales – customer service rating	NA	NA	75% / 75%	85%	90%
Outcome:					
Increase in rentals	9.0%	2.0%	4.0% / 12.0%	8.5%	4.4%
Increase in sales revenue	34.0%	41.0%	10.0% / 11.2%	12.2%	6.6%
Increase in return on inventory	30.4%	29.3%	66.0% / 66.0%	51.0%	54.0%

FUND 170 PARK REVENUE FUND

FUND STATEMENT

Fund Type P17, Non-Appropriated Funds

Fund 170, Park Revenue Fund

	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan	FY 2002 Adopted Budget Plan
Beginning Balance	\$3,431,299	\$3,274,804	\$3,975,745	\$3,089,326	\$3,089,326
Revenue:					
Interest on Bond Proceeds ¹	\$83,433	\$74,000	\$74,000	\$74,000	\$74,000
Park Fees	23,038,863	24,010,352	24,010,352	25,492,649	25,361,504
Interest	98,111	100,000	100,000	106,000	106,000
Donations	145,875	100,000	100,000	100,000	100,000
Total Revenue	\$23,366,282	\$24,284,352	\$24,284,352	\$25,772,649	\$25,641,504
Total Available	\$26,797,581	\$27,559,156	\$28,260,097	\$28,861,975	\$28,730,830
Expenditures:					
Personnel Services	\$12,807,206	\$14,261,313	\$13,961,313	\$15,104,843	\$15,259,670
Operating Expenses	7,412,343	7,630,219	7,920,219	8,032,702	8,032,702
Recovered Costs	(256,213)	(354,207)	(354,207)	(377,906)	(381,685)
Capital Equipment	724,001	1,027,950	1,037,950	924,300	924,300
Debt Service:					
Fiscal Agent Fee	0	2,500	2,500	2,500	2,500
Accrued Bond Interest Payable	1,158,499	1,152,996	1,152,996	1,153,796	1,153,796
Subtotal Expenditures	\$21,845,836	\$23,720,771	\$23,720,771	\$24,840,235	\$24,991,283
COLA Reserve	0	0	0	151,048	0
Total Expenditures	\$21,845,836	\$23,720,771	\$23,720,771	\$24,991,283	\$24,991,283
Transfers Out:					
Park Capital Improvement Fund (371) ²	\$976,000	\$0	\$1,450,000	\$0	\$0
Total Transfers Out	\$976,000	\$0	\$1,450,000	\$0	\$0
Total Disbursements	\$22,821,836	\$23,720,771	\$25,170,771	\$24,991,283	\$24,991,283
Ending Balance	\$3,975,745	\$3,838,385	\$3,089,326	\$3,870,692	\$3,739,547
Debt Service Reserve	1,166,019	1,166,019	1,166,019	1,166,019	1,166,019
Managed Reserve ³	1,000,000	1,000,000	1,000,000	1,200,000	1,200,000
Supplemental Debt Reserve ⁴	330,000	330,000	330,000	358,600	358,600
Set Aside Reserve ⁵	1,479,726	1,342,366	593,307	1,146,073	1,014,928
Unreserved Ending Balance	\$0	\$0	\$0	\$0	\$0

FUND 170

PARK REVENUE FUND

¹ On February 15, 1995, the Park Authority sold \$13,870,000 of revenue bonds for Golf Course Development. Interest is currently earned on the unspent construction funds, the debt service reserve, and the supplemental debt reserve.

² In FY 2000, a total of \$976,000 was transferred to Fund 371, Park Capital Improvement Fund. This amount includes \$123,595 for park rental property maintenance, \$200,000 for site improvement systems (ParkNet), and \$652,405 for the Facilities and Services project. In FY 2001, \$1,450,000 was transferred to Fund 371, including \$117,000 for park rental building maintenance, \$200,000 for ParkNet, and \$1,133,000 for the Facilities and Services Reserve.

³ The Managed Reserve is required as part of the revenue bonds for golf course construction. This reserve earns interest and is held by the Bond Trustee.

⁴ The Supplemental Debt Reserve represents set aside cash flow and emergency reserves for operations as a contingency for unanticipated operating expenses or a disruption in the revenue stream.

⁵ The Set Aside Reserve represents the remaining fund balance. A portion of the Set Aside Reserve was transferred to Fund 371, Park Capital Improvement Fund, at the FY 2000 Carryover Review to fund renovations and repairs at various park facilities as approved by the Park Authority Board.